

How to update license from Ezeelogin Customer Portal?

505 Nesvin KN January 22, 2025 [Billing](#) 2885

Steps to update license from Ezeelogin customer portal

Overview: This article explains the process of updating your Ezeelogin license through the customer portal, including modifying server count, billing cycle, and IP addresses for a seamless license update.

Step 1. Login to the customer portal: <https://billing.ezeelogin.com/#/>

Step 2. Navigate to the license tab and edit the license. Refer below screenshot.

The screenshot shows the Ezeelogin customer portal interface. The top navigation bar includes the user name 'Nesvin KN' and a 'Logout' button. The left sidebar contains a menu with items: Dashboard, Licenses (highlighted with a green box), Orders, Invoices, Payment options, My account, Agents, Credits, Knowledgebase, Helpdesk, and Website. The main content area is titled 'Licenses' and includes a search bar and 'Refresh' and 'Add' buttons. Below this is a table with columns: #, IP, Secondary IP, Servers, Expiry, Status, Order ID, Created, Modified, and Actions. The table contains one row with the following data: # 1, IP 123.123.123.123, Secondary IP, Servers 10, Expiry 2022-06-10, Status active, Order ID 627ba13a2b4d850018765373, Created 2022-05-11, Modified 2022-05-11. The Actions column for this row contains two icons: a trash can and an edit icon. A green arrow points to the edit icon.

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Step 3. The number of servers, billing cycle, and IP addresses can be updated here. Refer to the screenshot below

The screenshot shows the 'Edit license' form in the Ezeelogin customer portal. The top navigation bar includes the user name 'Nesvin KN' and a 'Logout' button. The left sidebar contains a menu with items: Dashboard, Licenses (highlighted with a green box), Orders, Invoices, Payment options, My account, Agents, Credits, Knowledgebase, Helpdesk, and Website. The main content area is titled 'Edit license' and contains the following fields: 'No. of servers' with a value of 10, 'Billing cycle' set to 'Monthly (no discount)', 'IP address' with a value of 123.123.123.124 (highlighted with a green arrow), and 'Secondary IP address (optional)' with a placeholder 'IP address of the secondary gateway server'. At the bottom of the form are two buttons: 'Cancel' and 'Update' (highlighted with a green arrow).

Step 4. Update the changes by clicking the update button and after successfully updating, login to the Ezeelogin GUI and click on the license tab to reflect the changes. Refer below screenshot.

Ezeelogin Welcome, Administrator Logout

License

| | | | |
|--------------|---------------------------------|----------------|---------------------------------|
| Type | Leased | Licensed IP | 123.123.123.124 |
| Valid Till | Fri, 10 Jun 2022 11:42:50 +0000 | Server Time | Wed, 11 May 2022 07:39:27 +0000 |
| Gateway Type | primary | No. of Servers | 4 / 10 |
| Source | Standalone File | Build | 627ba13a2b4d85001876537d |

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Online URL:

<https://www.ezeelogin.com/kb/article/how-to-update-license-from-ezeelogin-customer-portal-505.html>