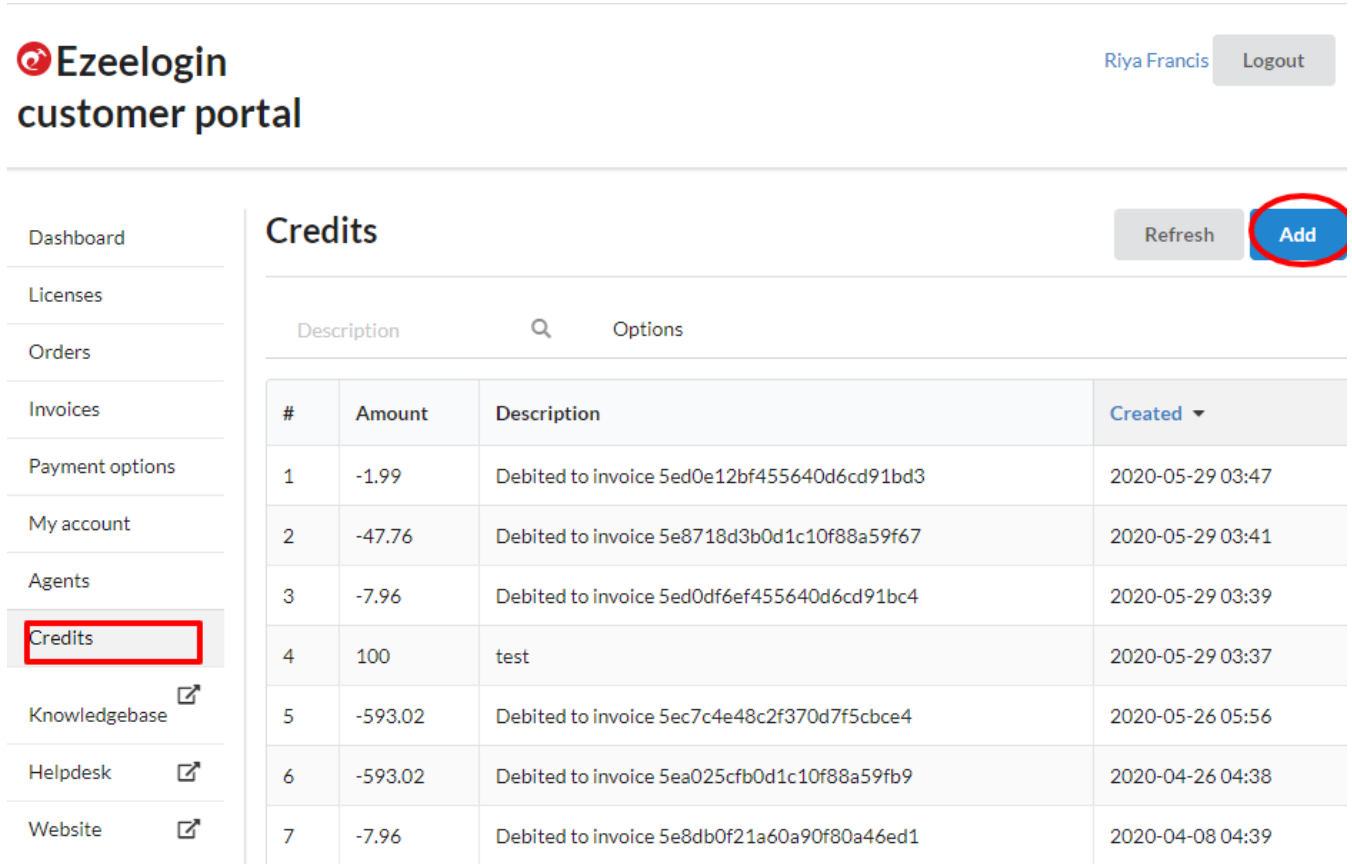


How to add credits in Ezeelogin Billing Portal?

314 Riya Francis April 12, 2022 [Billing](#) 3084

How to add credits in Ezeelogin Billing Portal?

1. Login to Ezeelogin [customer portal](#) and click on the credits tab then click on the add button



The screenshot shows the Ezeelogin customer portal interface. At the top left is the Ezeelogin logo and 'customer portal' text. At the top right, the user 'Riya Francis' is logged in, with a 'Logout' button. A left sidebar contains navigation links: Dashboard, Licenses, Orders, Invoices, Payment options, My account, Agents, Credits (highlighted with a red box), Knowledgebase, Helpdesk, and Website. The main content area is titled 'Credits' and features a search bar and an 'Add' button (circled in red). Below this is a table with columns: #, Amount, Description, and Created. The table contains 7 rows of credit entries.

#	Amount	Description	Created
1	-1.99	Debited to invoice 5ed0e12bf455640d6cd91bd3	2020-05-29 03:47
2	-47.76	Debited to invoice 5e8718d3b0d1c10f88a59f67	2020-05-29 03:41
3	-7.96	Debited to invoice 5ed0df6ef455640d6cd91bc4	2020-05-29 03:39
4	100	test	2020-05-29 03:37
5	-593.02	Debited to invoice 5ec7c4e48c2f370d7f5cbce4	2020-05-26 05:56
6	-593.02	Debited to invoice 5ea025cfb0d1c10f88a59fb9	2020-04-26 04:38
7	-7.96	Debited to invoice 5e8db0f21a60a90f80a46ed1	2020-04-08 04:39

2. To add credit specify the amount and description in specified field then add credit with your debit/credit card

Dashboard

Licenses

Orders


Invoices

Payment options


My account

Agents

Credits

Knowledgebase 

Helpdesk 

Website 

Add credit

Refresh

Amount (USD) *

Credit amount

Description


Description

Cancel

Process payment

Payment options

New card


Credit or debit card 


Card number

MM / YY

Name on card

Name

Save 

Set as default 

Online URL:

<https://www.ezeelogin.com/kb/article/how-to-add-credits-in-ezeelogin-billing-portal-314.html>