

how do i change or update the credit card and use a different one?

105 admin November 23, 2024 [Billing](#) 5618

## What steps should I take to update my credit card and use a different one?

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**Overview:** This article helps to update your credit card for billing on 2Checkout, visit the provided link if your current payment method is a credit card; otherwise, contact support for assistance, especially if using PayPal.

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**Step 1:** Go to [https://www.2checkout.com/va/sales/customer/change\\_billing\\_method](https://www.2checkout.com/va/sales/customer/change_billing_method) and change the billing to another credit card.

**You will be able to use this only if your current payment mode is using a credit card. This will not work if your current payment method is PayPal**

## Locate order to update

In order to update your billing information we need to locate the sale.

Search by Credit Card	Search by Zip Code
<p data-bbox="193 533 734 584">Search for your order using the credit card that is currently billed</p> <p data-bbox="193 613 336 636">*Order Number</p> <input data-bbox="193 645 778 701" type="text"/> <p data-bbox="193 723 504 745">*First 6 Digits Of Your Credit Card</p> <input data-bbox="193 754 778 810" type="text"/> <p data-bbox="193 833 501 855">*Last 2 Digits Of Your Credit Card</p> <input data-bbox="193 864 778 920" type="text"/> <p data-bbox="193 987 504 1048"><b>Search for order &gt;</b></p>	<p data-bbox="834 533 1211 555">Search for your order using the zip code</p> <p data-bbox="834 584 983 607">*Order Number</p> <input data-bbox="834 616 1420 672" type="text"/> <p data-bbox="834 694 1145 716">*Zip Code of your <i>Billing Address</i></p> <input data-bbox="834 725 1420 781" type="text"/> <p data-bbox="834 958 1145 1019"><b>Search for order &gt;</b></p>

Contact our [support department](#) if you face any further difficulties with your order number. If you are on PayPal, [refer to this article](#) to update your payment method.

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### Related Articles:

[How to change the billing cycle?](#)

[Update card details in the new billing portal](#)

[Understanding Upgrading/Downgrading license calculations?](#)

Online URL:

<https://www.ezeelogin.com/kb/article/how-do-i-change-or-update-the-credit-card-and-use-a-different-one-105.html>