

how do i change or update the credit card and use a different one?

105 admin October 3, 2024 [Billing](#) 5392

What steps should I take to update my credit card and use a different one?

Overview: This article helps to update your credit card for billing on 2Checkout, visit the provided link if your current payment method is a credit card; otherwise, contact support for assistance, especially if using PayPal.

Step 1: Go to https://www.2checkout.com/va/sales/customer/change_billing_method and change the billing to another credit card.

You will be able to use this only if your current payment mode is using a credit card. This will not work if your current payment method is PayPal

Locate order to update

In order to update your billing information we need to locate the sale.

Search by Credit Card	Search by Zip Code
<p data-bbox="193 533 734 584">Search for your order using the credit card that is currently billed</p> <p data-bbox="193 613 336 636">*Order Number</p> <input data-bbox="193 645 778 701" type="text"/> <p data-bbox="193 723 504 745">*First 6 Digits Of Your Credit Card</p> <input data-bbox="193 754 778 810" type="text"/> <p data-bbox="193 833 501 855">*Last 2 Digits Of Your Credit Card</p> <input data-bbox="193 864 778 920" type="text"/> <p data-bbox="193 987 504 1048">Search for order »</p>	<p data-bbox="834 533 1211 555">Search for your order using the zip code</p> <p data-bbox="834 584 983 607">*Order Number</p> <input data-bbox="834 616 1420 672" type="text"/> <p data-bbox="834 694 1145 716">*Zip Code of your <i>Billing Address</i></p> <input data-bbox="834 725 1420 781" type="text"/> <p data-bbox="834 958 1145 1019">Search for order »</p>

Contact our [support department](#) if you face any further difficulties with your order number. If you are on PayPal, [refer to this article](#) to update your payment method.

Related Articles:

[How to change the billing cycle?](#)

[Update card details in the new billing portal](#)

[Understanding Upgrading/Downgrading license calculations?](#)

Online URL:

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